

Executive Meeting

June 16, 2015

4:30pm

City Hall

Attendees: Doug Villeneuve – President
Scott Reid – Vice President
Juanita Evans – Treasurer
Madeleine Fraser – Recording Secretary

Minutes

Discussion: General Responsibilities of Executives

Discussed responsibilities and equipment required for said duties.

Action items	Person responsible	Deadline
✓ Obtain thumb drive	Madeleine	
✓ Ask Cheryl or Bruce about recording device	Madeleine	By next mtg.

Discussion: CUPE By-laws

Found a by-law that states that both President and Vice-President can't be in the same jurisdictional group.

Conclusions:

Will contact Donna to discuss next steps

Action items	Person responsible	Deadline
✓ Contact Donna about by-laws	Doug	

Discussion: News Letter and Website

Spoke about developing a website and newsletter for our Local.

Conclusions:

Will develop a newsletter as soon as possible so that it can be sent before Labour/Management Meeting, Will work on Website and will hopefully launch before September general meeting. Spoke about what content should be available on website.

Action items	Person responsible	Deadline
✓ Develop newsletter draft and send to executives	Madeleine	June 25
✓ Start working on website	Madeleine	ASAP
✓ Send approval to CUPE for Madeleine to do the website	Doug	

Discussion: Leftover money from derby

Discussed what to do with the leftover money from derby, as previous minutes were not clear on what was decided upon.

Conclusions:

Will put a motion forward at September meeting for members to vote on what will be done with money,