

## **Local 799 Executive**

### **Meeting Minutes**

April 20, 2016

#### **Opening**

The regular meeting of the Local 799 Executive was called to order at 4:48pm on April 20, 2016 in City Hall by Mike Green.

#### **Present**

Mike Green – President

Scott Reid – Vice President

Juanita Evans – Secretary/Treasurer

Madeleine Fraser – Recording Secretary

#### **Training Recommendations**

Mike Green recommends that Juanita Evans and Madeleine Fraser attend CUPE Training on May 14 & 15, 2016 in Kingston. – All in favour, will be brought to members for approval.

Mike Green recommends that the Stewards attend the Steward Learning Series on May 3, 10, 17 & 31, 2016. – All in favour, will be brought to members for approval.

Mike Green recommends that he attend training at Ontario CUPE District on May 25-28, 2016. – All in favour, will be brought to members for approval.

Mike Green recommends that Sarah Rosenblath attend the Steward Learning Series on May 3, 10, 17 & 31, 2016. – All in favour, will be brought to membership for approval

#### **Expense Recommendations**

Juanita recommends updating the cell phone plans as our current plans are quite outdated and can find something with more features in the plan. Mike Green requested that a plan is found that provides more data than what we are currently covered for. – All in favour, will be brought to members for approval.

Mike Green recommends that we get a 3<sup>rd</sup> cell phone for the Chief Steward once the position is filled. The Chief Steward plays an important role in the grievance process and is regularly contacted. It would be in good interest to provide a cell phone for their union business. – All in favour, will be brought to members for approval.

Juanita Evans and Madeleine Fraser both request to purchase office supplies for regular use in their union activities. – All in favour, will be brought to members for approval.

Mike Green recommends the purchase of a laptop for the Secretary and Treasurer's use. – All in favour, will be brought to members for approval.

### **Trustee Reports**

It has been brought to our attention that our local is behind in reporting our finances to the National office. National requires for us to submit at least the previous 3 years' finances. In order to complete any financial reporting, we need 2 more trustees.

Mike Green recommends that we increase the amount paid to the trustees upon completion of the financial reporting. – All in favour, will be brought to members for approval.

Action – will approach members to volunteer as trustees at the next General Meeting (May 5<sup>th</sup>, 2016)

Action – Juanita will look into obtaining previous years' financial data.

### **Local Finances**

For future General Meetings, all payments must be brought forward to the membership and must be approved by a motion.

Action – Juanita will look into the financial reporting spreadsheets to see if she can provide a printed copy of our expenses to the membership at General Meetings for approval.

### **JE Committee**

Dave Gardner and old JE Committee members have expressed that they are able to help train the new committee members on the Job Evaluation and Scoring structure.

### **Mediation**

April 25<sup>th</sup>, 2016 has been scheduled for the mediation of a grievance. An additional meeting will take place on the same day for a second grievance.

### **Steward Pay**

Discussed approaching the pay structure for Stewards outlined in the by-laws. The language in the by-law is not clear and could be updated. Questions that came up were:

- What is the definition of “meeting” in Section 9(g) and Section 10?
- What counts as a “meeting”? E.G. grievance meeting, general meeting, training, etc.
- Is the pay adequate for the work being done?

Madeleine Fraser recommends that the executive discuss this matter further and bring concrete changes/suggestions to the membership for approval at a later date. – All in favour.

### **Crossing Guards Negotiations**

The Crossing Guards (Local 799-1) is in negotiations on April 20, 2016.

Action – Madeleine Fraser will add Maria Gale and Sarah Rosenblath to the email list.

### **Committee Communication**

Addressed concerns of how the committee activities are communicated with the membership.

Action – Scott Reid will give an update to the membership regarding the Clothing Committee.

### **Adjournment**

Meeting was adjourned at 6:28pm by Mike Green. The next general meeting will be at 5:00pm on May 5, 2016, in the Trenton Arena Auditorium.

Minutes submitted by: Madeleine Fraser